

NEW YORK STATE DEPARTMENT OF CORRECTIONS AND COMMUNITY SUPERVISION
Incarcerated Creative Arts Release Form

SECTION I: TO BE COMPLETED BY REQUESTING AGENCY/ORGANIZATION

Name of Community Agency/Organization: _____

Project Start Date: _____ Final Submission Date: _____

Purpose of Project (*check all that apply*):

☐ Creative Art Contest ☐ Art Exhibition ☐ Inclusion in Publication ☐ Other _____

Type of Creative Arts Projects Accepted (*check all that apply*):

☐ Drawings ☐ Paintings ☐ Graphic Art/Cartooning ☐ Music Composition
☐ Dramatic Composition ☐ Short Stories ☐ Poetry ☐ Other (specify) _____

SECTION II: TO BE COMPLETED BY THE INCARCERATED CREATIVE ARTS PROJECT CREATOR

- This form must be completed by each incarcerated individual involved in the creation and/or development of each creative arts project.
- All release forms must be submitted with the creative art project at the time of review.

Introduction: This document permits the above-named agency/organization and its licensees to use content created by incarcerated individuals. By signing below, you agree that you have read and understand the contents of this document.

I, (*enter legal name*) _____, do hereby attest that I am submitting a creative arts project entitled _____, to the above referenced agency/organization for inclusion in an approved sponsored event.

The creative arts project covered by this release is the following (*check appropriate item(s)*):

☐ Drawing ☐ Painting ☐ Graphic Art/Cartooning ☐ Poetry
☐ Dramatic Composition ☐ Short Story ☐ Music Composition

Provide a brief description of the content of the project (*hereinafter the "Content"*):

Declaration: ☐ I am ☐ I am not (*check one box*) the sole creator of the described "Content".

These are the names and DINS of all co-creators of the "Content":

Rights in the Content: I represent and warrant that the "Content" is original and shall not infringe upon or violate the rights of any third party. If the "Content" incorporates any materials created by third parties, I represent and warrant that I have secured their permission to use such materials. I hereby indemnify the above listed agency/organization and its licensees from any claims that might arise from their use of the "Content."

License: This submission is considered a donation to the above-named agency. I hereby grant the above-named agency/organization and its licensees an unrestricted perpetual license to use the "Content" for any purpose in any and all media or formats, including but not limited to exhibitions, publications, educational, archival, fundraising, and public relations purposes. In addition, I authorize the above listed agency/organization and its licensees to reproduce, edit, display, distribute, publish, transmit and otherwise use the "Content" on its own or in connection with a product created by the above listed organization such as an electronic publication.

No Payment/Release: I understand that I shall not receive any payment from the above listed agency/organization or any party other connected with this license. I expressly waive, release, and discharge the above listed agency/organization (including Trustees, officers, employees, agents, and volunteers), and its licensees from all claims, causes or actions, and demands that I may have against them arising out of the use of the "Content." I agree to donate any inadvertent monetary awards or payments received in relation to my creative arts submission to the NYS Office of Victim Services. I agree that this release shall be binding upon me and my heirs, legal representatives, and assignees.

**Signature of
Content Creator:**

Printed Name:

Department ID #:

Date:

**Signature of
Staff Witness:**

Printed Name:

Title:

Date:
